

Bullard Sanford Memorial Library
Board Meeting Agenda
July 27, 2023 – 5:00 p.m.

- I. Call to Order by Presiding Officer
- II. Attendance
- III. Approval of the Agenda
- IV. Board Comment
- V. Public Comment
- VI. Approval of Minutes
- VII. Director's Report
- VIII. New Business
 - a. Employee Handbook
 - b. Policy Update
 - c. 2024 Calendar
 - d. Board Elections
- IX. Adjournment

Bullard Sanford Memorial Library
520 W Huron Ave, Vassar, MI 48768
Board Meeting Minutes
July 27, 2023 – 5:00 pm.

- I. Call to Order by Presiding Officer
 - a. A meeting of the Bullard Sanford Memorial Library was called to order by the Vice President at 5:00pm.
- II. Attendance
 - a. Present: Brenda Wachner, Grace Proffer, Tina Bacon, Beth Rittenberg, Tom Borcharding, Casey Jobson, and Dealia Partridge.
- III. Approval of Agenda
 - a. Motion by Bacon to approve the Amended Agenda. Motion carried.
- IV. Board Comments
 - a. Rittenberg said she has seen in the last year or two a huge boost in all programming and thinks it's great. She mentioned loving the Candy Land game. Jobson also said they really enjoyed the Candy Land game.
- V. Approval of Minutes
 - a. Motion by Bacon to approve the May 25, 2023 Minutes. Motion carried.
- VI. New Business
 - a. Employee Handbook
 - i. Motion by Proffer to approve the Amended Employee Handbook. Motion carried.
 - ii. Motion by Borcharding to approve the Nullification of Director Contract. Motion carried.
 - b. 2024 Calendar — Motion by Bacon to approve the 2024 Calendar. Motion carried.
 - i. President Nominations
 - a. Motion by Proffer to appoint Wachner as President. All ayes, motion carried.
 - ii. Vice President Nominations
 - a. Motion by Rittenberg to appoint Proffer as Vice President. All ayes, motion carried.
 - iii. Secretary/Treasurer
 - a. Motion by Rittenberg to appoint Bacon as Secretary/Treasurer. All ayes, motion carried.
- VII. Adjournment
 - a. Motion by Borcharding to adjourn the meeting. Motion carried. Adjournment at 5:49 pm.

Approved 11-16-23